Corporate Office: Plot No. 67-68, Sector-25, Faridabad – 121 004 Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019. <u>Ph. 0129-2234760 & 011-26484842</u>

NO. 500160/Gen./P/231

Dated.10.09.2010.

### CIRCULAR NO. C-10/P-15

It has been observed that various Divisions/Sections of Corporate Office are making correspondence under various references with Ministry of Water Resources directly without the consent of the Chairman & MD.

Henceforth, it has been decided that **all such correspondences** with **MOWR** shall be sent with **due approval of Chairman & MD**, except the returns as routine matter pertaining to P&A Division being sent to MOWR. This shall come into force with immediate effect.

All Divisional Heads/Sectional Heads are requested to note the above for compliance please.

This issues with the approval of the Competent Authority.

### Sd/-**(K.K.GUPTA)** CHIEF MANAGER (HR)

#### DISTRIBUTION:-

- 2. All Divisional Heads/Sectional Heads, NPCC Ltd., C.O. Faridabad.
- 3. The Company Secretary, NPCC Ltd., Regd. Office, New Delhi./

### SPS TO CMD / PS TO D(E) / D (F)

\*BC CIRCULAR 10



Corporate Office: Plot No. 67-68, Sector-25, Faridabad – 121 004 Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019. **Ph. 0129-2234760 & 011-26484842** 

NO. 500126/ECS/EMS/IT/250

Dated.28.09.2010.

### CIRCULAR NO. C-10/P-16

Shri K.K. Sharma, Jt. General Manager (Civil) is, hereby nominated as Nodal Officer on behalf of NPCC, for Implementation of IPv6 Roadmap & to achieve the target by March,2012 as a timebound Policy communicated by the Ministry of Communications & IT Department of Telecommunications, Govt. of India vide D.O. dtd.26.07.2010 & duly endorsed by the Director (IT) as well as the Chairman & Nodal Officer of IPv6 transition team of MOWR vide Lr.No.2/6/2009-IT Cell dtd.13.08.20010. The Nodal Officer may interact with the administrative Ministry Nodal Officer for smooth implementation of the programme.

The Email Id & Tel. No. of the Chairman & Nodal Officer of IPv6 transition team of MOWR is as under:-

Shri Srikanta Panda Director (IT), MOWR Email ID – <u>dirit-mowr@nic.in</u> Tel. No. 011-23714374

This issue with the approval of the Competent Authority.

Sd/-**(K.K.GUPTA)** CHIEF MANAGER (HR)

### DISTRIBUTION:-

- 1. Shri Shrikanta Panda, Director(IT)/Chairman & Nodal Officer of IPv6 transition team of MOWR, 421, Shram Shakti Bhawan, Rafi Marg, New Delhi.
- 2. Shri K.K. Sharma, JGM(PM&C)/ Nodal Officer, NPCC Ltd., C.O. Faridabad-along with copy of Advisor (Technology), MC&ITDT, New Delhi DO dtd.26.07.2010.
- 3. All Divisional Heads/Sectional Heads, NPCC Ltd., C.O. Faridabad.
- 4. The Company Secretary, NPCC Ltd., Regd. Office, New Delhi./

### SPS TO CMD / PS TO D(E) / D (F)

\*BC CIRCULAR 10

#### NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED (A Govt. of India Enterprise) Corporate Office:Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana) Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019. Ph. 0129-2234760 & 011-26484842

No.500145/P/165

Dated: 09.07.2010.

#### OFFICE ORDER No.10/P-31

In supersession of all earlier Orders, Circulars & Correction Slips issued by Corporate Office, to improve the performance and progress of Zones and to achieve the targets of MOU, reporting Zones & Division at Corporate Office dealing with works of National importance, are re-organized with immediate effect as per the **Organization Chart** annexed at **Annexure-I**.

In addition to that following are the functionary powers decided for smooth and effective functioning of the Corporation works as detailed below:-

- i. All transfer proposals irrespective of any category of employees of Corporation shall be put up for approval of undersigned.
- ii. All proposal for transferring of Engineers irrespective of any category shall be routed through Director (Eng.)
- iii. All proposal for transferring of Finance discipline irrespective of any category shall be routed through Director (Fin.).
- iv. Other then the categories as mentioned in Para(ii) & (iii) above, proposal for transfer of employees shall be mooted by Head of P&A at Corporate Office.
- v. All Policy related proposals required for Board of Director's approval shall be routed through Director (Eng.) & Director (Fin.) before putting up to CMD.
- vi. The Head of P&A at Corporate Office shall report directly to the undersigned.
- vii. I.T. Division at Corporate Office shall be looked after by JGM(PM&C) till further orders.

### Sd/-

### (A.B. PANDYA) CHAIRMAN & MANAGING DIRECTOR

### DISTRIBUTION:-

- 1. Shri A.K. Jhamb, Director (Engg.), NPCC Ltd., Corporate Office, Faridabad.
- 2. Shri Ravendra Garg, Director (Finance), NPCC Ltd., Corporate Office, Faridabad.
- 3. The Chief Vigilance Officer, NPCC Ltd., Corporate Office, Faridabad.
- 4. The Chief Manager (HR), NPCC Ltd., C.O. Faridabad.
- 5. Director (PSU), Ministry of Water Resources, SS Bhawan, New Delhi.
- 6. All Divisional Heads of Corporate Office, NPCC Ltd., Faridabad who may circulate to all concerned.
- 7. All Zonal Managers, NPCC Ltd., to circulate copy of the office order to all units under their respective control.
- 8. The Company Secretary, NPCC Ltd., Registered Office, New Delhi.
- 9. SPS to CMD Secretariat, NPCC Ltd., C.O. Faridabad.

# NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED

(A Govt. of India Enterprise) Corporate Office:Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana) Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019. Ph. 0129-2234760 & 011-26484842

No.500202/P/**191** 

Dated:03.08.2010.

### OFFICE ORDER No.10/P-38

I. Consequent on award of works for 'Construction of Building including Compound Wall for Regional Research Institute of Unani Medicine, Patna' by 'Central Council for Research in Unani Medicin, New Delhi, a new Unit is, hereby opened by allotting a Unit & Project Number for the said works as detailed below with immediate effect:-

| S.No. | Name of the Unit   | UNIT No. | PROJECT NO. |
|-------|--|----------|-------------|
| 1     | CENTRAL COUNCIL FOR RESEARCH IN<br>UNANI MEDICINE (CCRUM) UNIT,<br>PATNA | 410      | 1361        |

The overall administrative control of the above said Unit shall be under Zonal Manager, Bihar Zone, Patna.

**II.** Shri P.R. Sain, Manager (Civil), E.No.1920 is , hereby designated as Project Manager of CCRUM Unit, Patna in addition to his present assignment.

This issues with the approval of the Competent Authority.

#### Sd/-( K.K.GUPTA ) CHIEF MANAGER (HR)

### **DISTRIBUTION:-**

- 2. Zonal Manager, NPCC Ltd., Bihar Zonal Office, Patna with a request to circulate the same to all Project Managers under his control.
- 3. All Divisional Heads, NPCC Ltd., C.O. for information with a request to circulate the same to all Sectional Heads under their control.
- 4. All Zonal Managers, NPCC Ltd., for information with a request to circulate the same to all Project Managers under their control.
- 5. The Project Manager, CCRUM Unit, Patna with a request to inform C.O. the Unit Address for notification.
- 6. CVO/C.S./SM(L)/M(NE/IR/DISC.)/M(EE/POL)/TS-CPF, NPCC Ltd., C.O.
- 7. P/File of Project Manager.

# SPS TO CMD /PS TO D (E) & D(F)

#### NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED (A Govt. of India Enterprise) Corporate Office:Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana) Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019. <u>Ph. 0129-2234760 & 011-26484842</u>

#### Ref. No.500137/DA/07/2010/WM/197

Dated:12.08.2010.

#### OFFICE ORDER No.10/P-39

Approval of the Competent Authority is, hereby, conveyed to the sanction of Increase of Industrial Dearness Allowance **w.e.f. 01.07.2010** in accordance with DPE OM No. 2(50)/86-DPE(WC)-GL-XV/2010 dated 2<sup>nd</sup> August,2010 to the Workmen who have opted for the wage scale of the settlement dated 19.07.96, 11.10.96 and 22.11.96

#### 1. **D.A. w.e.f. 01.07.2010**

| i)   | DA at AICPI 3886                               | Rs. 6361.75 |
|------|--|-------------|
| ii)  | Neutralization @ Rs.2/-<br>per point shift for | Rs. 18.00   |
|      | increase of 09 points.                         |             |
|      |  |             |
| iii) | DA at AICPI 3895                               | Rs. 6379.75 |

The increase in DA will be effective w.e.f. 01.07.2010.

This issues with the approval of the Competent Authority.

Sd/-

# 

### CHIEF MANAGER (HR)

#### Distribution:-

- 2. Sr.Manager (F), NPCC Ltd., C.O. Faridabad.
- 3. All Zonal Managers, NPCC Ltd., with a request to circulate this Order to all the Units under their control.
- 4. CVO/CS/SM(L)/CS/M(NE)/M(EE)/M(IR)/TS(CPF), NPCC Ltd., C.O. Faridabad.
- 5. All Divisional Heads, C.O. Faridabad.

#### SPS TO CMD/PS-D(ENGG.)/D (FIN.)

### NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED (A Govt. of India Enterprise) Corporate Office:Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana) Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019.

Ph. 0129-2234760 & 011-26484842

NO. 500137/IDA/DA/07/2010/200

Dated.16.08.2010.

### OFFICE ORDER No.10/P-40

Approval of the Competent Authority is, hereby, conveyed to the sanction of increase of Dearness Allowance to the employees borne on **IDA Pay Scales** (whose pay scales were revised w.e.f. 01.01.1997 vide C.O. Order No.500137/IDA/798 dtd. 09.08.2002.) in accordance with DPE's **O.M.** *No. 2(9)/2000-DPE (WC)GL-XIV/2010 dated 2<sup>NDt</sup> August,2010 & subsequent amendment vide O.M. of even number dtd.5<sup>th</sup> August,2010*, the increased rate of Dearness Allowance with effect from 01.07.2010 shall be as under :-

| Effective  | Average of | Revised D.A. Rates ( %) |
|------------|------------|-------------------------|
| Date       | AICPI      | (Increased)             |
| 01.07.2010 | 3895       | 128%                    |

This issues with the approval of the Competent Authority.

Sd/-**(K.K.GUPTA )** CHIEF MANAGER (HR)

Distribution:-

- 2. Sr.Manager (F), NPCC Ltd., C.O. Faridabad.
- 3. All Zonal Managers, NPCC Ltd., with a request to circulate this Order to all the Units under their control.
- 4. CVO/CS/SM(L)/CS/M(NE)/M(EE)/M(IR)/TS(CPF),NPCC Ltd., C.O. Faridabad.
- 5. All Divisional Heads, C.O. Faridabad.

### SPS TO CMD/PS-D(ENGG.)/D (FIN.)

Corporate Office:Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana) Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019. Ph. 0129-2234760 & 011-26484842

No.500159/Delegation/251

Dated: 28.09.2010.

### OFFICE ORDER No.10/P-45

#### Chapter-1 'B' Under Sub-Delegation of Powers of Manual of Orders

In exercising of the Powers delegated to Chairman & MD under Chapter-1 'A' Manual of Orders SI.No.18 of Para 1.1, the Chairman & MD has Sub-Delegated the powers under Chapter-1 'B' Para 1.5 to the following Divisional Heads at Corporate Office with immediate effect :-

| Under         | Sub-delegated  | Nature of   | To the Extent   | Remarks   |
|---------------|--|---|---|---|
| MOO<br>SI.No. | Powers to  | Powers  |   |   |
| 23            | Divisional Heads at<br>Corporate Office:-<br>I. CM& W Division.<br>II.PM&C Division  | Sanction of<br>Entertainment<br>Expenses to<br>each Head of<br>CM&W & PM&C<br>Divisions.  | <b>Rs.500/-</b><br>subject to<br>maximum of<br><b>Rs.1000/-</b><br><b>P.M.</b> & in a<br>Year 15,000/-<br>only. | Within Corporate<br>Office premises for<br>Tea, Snacks, Coffee,<br>Cold Drinks etc.<br>Subject to fulfilling<br>other conditions in<br>vogue. |
| 42            | Divisional Heads at<br>Corporate Office:-<br>I. CM& W Division.<br>II. PM&C Division | *Reimbursement<br>of Conveyance<br>Charges<br>incurred during<br>the month by an<br>officer in the<br>interest of the<br>Corporation<br>works to each<br>Head of CM&W<br>& PM&C<br>Divisions. | Rs.1000/-<br>P.M.   | *For Officers in the<br>CM&W & PM&C<br>Division at Corporate<br>Office. Subject to other<br>conditions in vogue.                              |

This issues with the approval of the Competent Authority.

Sd/-**(K.K.GUPTA)** CHIEF MANAGER (HR)

#### DISTRIBUTION:-

- 2. Concerned Divisional Heads at Corporate Office.
- 3. Sr. Manager (Fin.), NPCC Ltd., C.O. Farideabad.

### Copy to SPS to CMD / PS to D(E)/D(F)



Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019. Ph. 0129-2234760 & 011-26484842

No.500109/TA/253

Dated:28.09.2010.

### OFFICE ORDER No.10/P-46

In part modification under Sub-Rule (C) 'Table-'A' Drawl of Daily Allowance/Hotel Charges' of Rule-10 under Section-II of 'NPCC TRAVELLING AND DAILY ALLOWANCE RULES 2006 (REVISED)' issued vide Order No.500109/TA/560 dtd.29.11.2006, the enhancement of Daily Allowance & Hotel charges has been made with modified rates as per <u>Annexure-I</u> attached herewith with immediate effect.

All other terms & conditions for claiming the same shall remain same as per existing 'NTDA Rules 2006'.

This issue in pursuant to the Minutes of 263<sup>rd</sup> Board of Directors' Meeting held on 25<sup>th</sup> August, 2010.

#### Encl: Annexure-I 'Table-'A' Revised Daily Allowance & Hotel charges Rates'.

Sd/-

## (K.K.GUPTA) CHIEF MANAGER (HR)

### DISTRIBUTION:-

- 2. All Zonal Managers, NPCC Ltd., -with a request to circulate the same immediately all the Units/Accounts Heads under their control.
- 3. All Divisional Heads, NPCC Ltd., C.O. Faridabad-with a request to circulate the same to all Sectional Heads under them.
- 4. Sr. Manager (Fin.), NPCC Ltd., C.O. Faridabad.
- 5. The Company Secretary, NPCC Ltd., w.r.t. BOD resolution dtd.25.08.10 conveyed vide Noting No.CS/263M/5/2010-11/124 dtd.14.09.2010.
- 6. CVO/SM(L)/Manager(NE/IR/Disc.)/Manager(EE/Policy)/TS-CPF, NPCC Ltd., C.O. Faridabad.

### SPS TO CMD / PS TO D(E), D(F)

Corporate Office:Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana) Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019. <u>Ph. 0129-2234760 & 011-26484842</u>

#### No.500204/Medical/**254**

Dated:27/28.09.2010.

### OFFICE ORDER No.10/P-47

In part modification of Corporate Office Order No.500204 dtd.21.10.1993, the **Room Rent Rates** for **Indoor Treatment** of Executives & Non-Executives employees of the Corporation & for their dependent family members has been revised as under **with immediate effect**:-

| S.No. | Pay F    | Range | e IDA   | Pay   | Range      | CDA    | Entitlement as per |
|-------|----------|-------|---------|-------|------------|--------|--------------------|
|       | Pattern  |       |         | Patte | ern        |        | Category of Rooms  |
|       |          |       |         |       |            |        | in <b>AIIMS</b>    |
| 1     | Rs.16,00 | 0 & a | bove    | Rs.14 | 300 & abo  | ove    | Private Ward       |
|       |          |       |         |       |            |        | 'A' Class          |
| 2     | Rs.5200  | &     | above   | Rs.45 | 00 & abov  | ve But | Private Ward       |
|       | But belo | ow Rs | .16,000 | belov | wRs.14,300 | )      | 'B' Class          |
| 3     | Rs.4100  | &     | above   | Rs.25 | 50 & abo   | ve But | General Ward       |
|       | But belo | ow Rs | .5220   | belov | N Rs.4500  |        | @ Rs.125/-         |

The above Room Rent Rates are based on the AIIMS category of Rooms, hence in case any revision of Rooms Rent Rates shall take place in future by the **AIIMS**, the same shall in sue-motto **be applicable to the above categories of employees of the Corporation**.

However, all other terms & conditions for payment of Room Rents shall be the same as per existence order.

This issue in pursuant to the Minutes of 263<sup>rd</sup> Board of Directors' Meeting held on 25<sup>th</sup> August, 2010.

#### Sd/-(K.K.GUPTA) CHIEF MANAGER (HR)

#### DISTRIBUTION:-

- 2. All Zonal Managers, NPCC Ltd., -with a request to circulate the same immediately all the Units/Accounts Heads under their control.
- 3. All Divisional Heads, NPCC Ltd., C.O. Faridabad-with a request to circulate the same to all Sectional Heads under them.
- 4. Sr. Manager (Fin.), NPCC Ltd., C.O. Faridabad.
- 5. The Company Secretary, NPCC Ltd., w.r.t. BOD resolution dtd.25.08.10 conveyed vide Noting No.CS/263M/9/2010-11/128 dtd.14.09.2010.
- 6. CVO/SM(L)/Manager(NE/IR/Disc.)/Manager(EE/Policy)/TS-CPF, NPCC Ltd., C.O. Faridabad.

#### SPS TO CMD / PS TO D(E), D(F)



NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED (A Govt. of India Enterprise) Corporate Office:Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana) Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019. <u>Ph. 0129-2234760 & 011-26484842</u>

No.500109/TA/257

Dated:29.09.2010.

## <u>C O R R I G E N D U M</u>

Reference Office Order No.10/P-46 under ref.No.500109/TA/253 dtd.28.09.2010, **the Table –'A'** for **Drawl of Daily Allowance/Hotel Charges'** of Rule-10 under Section-II of **'NPCC TAVELLING AND DAILY ALLOWANCE RULES 2006 (REVISED)'** may be read as mentioned in <u>Annexure-I (a)</u> attached herewith in place of Annexure-I, with immediate effect.

All other terms & conditions for claiming the same as mentioned in the ibid order shall remain the same.

This issues in pursuant to the Minutes of 263<sup>rd</sup> Board of Directors' Meeting held on 25<sup>th</sup> August, 2010.

### Encl: <u>Annexure-I (a)</u> 'Table 'A' Revised Daily Allowance & Hotel Charges Admissibility on Tour (2<sup>nd</sup> Revision)'

#### Sd/-(P.K. NARULA) DY. GENERAL MANAGER (P&A)

### DISTRIBUTION:

- 2. All Zonal Managers, NPCC Ltd., -with a request to circulate the same immediately all the Units/Accounts Heads under their control.
- 3. All Divisional Heads, NPCC Ltd., C.O. Faridabad-with a request to circulate the same to all Sectional Heads under them.
- 4. Sr. Manager (Fin.), NPCC Ltd., C.O. Faridabad.
- 5. The Company Secretary, NPCC Ltd., w.r.t. BOD resolution dtd.25.08.10 conveyed vide Noting No.CS/263M/5/2010-11/124 dtd.14.09.2010.
- 6. CVO/SM(L)/Manager(NE/IR/Disc.)/Manager(EE/Policy)/TS-CPF, NPCC Ltd., C.O. Faridabad.

#### CORRIGENDUM NO.500109/TA/257 dt.29.09.2010.

#### ANNEXURE -I (a)

| TA | BLE | -A |
|----|-----|----|
|    |     |    |

#### REVISED DAILY ALLOWANCE AND HOTEL CHARGES ADMISSIBILITY ON TOUR (2nd REVISION)

|  | ISED DAILY ALLOWA               | ANCE AN  | D HOIEL C               | HARGES   | ADIVII22IBI             |      |                   | REVISIC |                   |        |
|--|---------------------------------|----------|-------------------------|----------|-------------------------|------|-------------------|---------|-------------------|--------|
| CATEGORY<br>IDA PATTERN                            | RANGE 'MINIMUM<br>STARTING PAY  |          |                         |          |                         |      |                   |         | COMPO:<br>ALLOWAN |        |
|  | SCALE TO                        |          | A+A1Class Cities B1+B C |          | ass Cities Other Cities |      | Other Cities      |         |                   |        |
|  | MAXIMUM                         | <i>M</i> |                         | DTTD OIL |                         |      |                   | Class   | Class             | Other  |
|  | STARTING PAY<br>SCALE (IDA)     |          | Hotel                   |          | Hotel                   |      | Hotel             | Cities  | Cities            |        |
|  |                                 | D.A.     | Tariff<br>charges       | D.A.     | Tariff<br>charges       | D.A. | Tariff<br>charges | COMPO   | Osite Allo        | OWANCE |
| 1(A)   |                                 | 2(A)     | 2 (B)                   | 3 (A)    | 3(B)                    | 4(A) | 4(B)              | 5(A)    | 5(B)              | 5( C)  |
|  |                                 | Rs.      | Rs.                     | Rs.      | Rs.                     | Rs.  | Rs.               | Rs.     | Rs.               | Rs.    |
| CMD & DIRECTORS                                    | Rs.25750-30950/<br>22500-27300  | 800      | Actual                  | 700      | Actual                  | 600  | Actual            | 1000    | 800               | 700    |
| ED,GGM   | Rs.20500-26500/<br>18500-23900  | 520      | 3750                    | 460      | 3000                    | 390  | 1875              | 720     | 500               | 470    |
| GM/JT.GM   | Rs.17500-22300 /<br>16000-20800 | 460      | 2813                    | 420      | 2250                    | 330  | 1400              | 660     | 500               | 440    |
| DGM/MANAGER/S<br>M/DM                              | Rs.14500-18700 /<br>10750-16750 | 460      | 1875                    | 330      | 1500                    | 270  | 938               | 600     | 500               | 440    |
| OFFICER BELOW DM<br>BUT ABOVE<br>SUPERVISORY STAFF | Rs.8600-14600 /<br>6550-11350   | 400      | 1125                    | 280      | 900                     | 240  | 563               | 550     | 460               | 410    |
| SUPERVISORY STAFF                                  | Rs.6550-11350 To<br>5200-8000   | 340      | 700                     | 230      | 563                     | 210  | 350               | 500     | 420               | 380    |
| NON-SUPERVISORY<br>STAFF                           | Rs.5000-7400 &<br>Below         | 210      | 281                     | 180      | 225                     | 160  | 140               | 400     | 340               | 310    |

Note:- The Classification of the Cities will be as per the O.M. No.2(21)/EJI(B)/2004 dtd.18.11.2004 issued by the department of Expenditure.

NOTE:- The Local Conveyance will be paid @ Rs.8/- per KM for Taxi allowed to the Manager & above level and @ Rs.4/- per KM for Auto Rickshaw to the level below Manager Level. However, the Taxi Charges to the Directors and CMD will be paid as per actual basis.

Corporate Office: Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana) Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019. <u>Ph. 0129-2234760 & 011-26484842</u>

No.500145/P/258

Dated: 29.09.2010.

#### OFFICE ORDER No.10/P-48

In part modification of Office Order No.10/P-31,Ref.No.500145/P/165 dtd.12.07.2010, Clause Nos. (ii), (iii) & (iv) of the functionary powers stands withdrawn with modified clauses as under. All other conditions & Organization Chart at an <u>Annexure-I</u> in the ibid order shall remain unchanged for smooth and effective functioning of the Corporation works:-

- i. All transfer proposals irrespective of any category of employees of Corporation shall be put up for approval of undersigned.
- ii. All Policy related proposals required for Board of Director's approval shall be routed through Director (Eng.) & Director (Fin.) before putting up to CMD.
- iii. The Head of P&A at Corporate Office shall report directly to the undersigned.
- iv. I.T. Division at Corporate Office shall be looked after by JGM(PM&C) till further orders.

Sd/-

### (A.K. JHAMB) CHAIRMAN & MANAGING DIRECTOR

#### DISTRIBUTION:-

- 2. Director (Engg.), NPCC Ltd., Corporate Office, Faridabad.
- 3. Shri Ravendra Garg, Director (Finance), NPCC Ltd., Corporate Office, Faridabad.
- 4. The Chief Vigilance Officer, NPCC Ltd., Corporate Office, Faridabad.
- 5. The Chief Manager (HR), NPCC Ltd., C.O. Faridabad.
- 6. Director (PSU), Ministry of Water Resources, SS Bhawan, New Delhi.
- 7. All Divisional Heads of Corporate Office, NPCC Ltd., Faridabad who may circulate to all concerned.
- 8. All Zonal Managers, NPCC Ltd., to circulate copy of the office order to all units under their respective control.
- 9. The Company Secretary, NPCC Ltd., Registered Office, New Delhi.
- 10. SPS to CMD Secretariat, NPCC Ltd., C.O. Faridabad.

Corporate Office:Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana) Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019. <u>Ph. 0129-2234760 & 011-26484842</u>

No.500145/P/261

Dated: 04.10.2010.

### OFFICE ORDER No.10/P-49

BTPS Unit (U.No.365, Project No.1277) is, hereby shifted from Badarpur, New Delhi to CS&W Unit premises at Plot No.67-68, Sector-25, Faridabad-121004 (Haryana) along with the following closed Units records maintained by BTPS Unit, Badarpur, with immediate effect.

- i. Kribhco Township, Units Noida.
- ii. Hindon Bridge/Main Drain, Units Noida.
- iii. Dadri Old, PETS, Units, Faridabad
- iv. DCT Okhla.
- v. IOCL Panipat

The overall administrative control of the BTPS Unit Badarpur & the responsibility for maintaining and safe custody of the records of the Unit as well as its closed Unit's records shall be under the Zonal Manager, Delhi Zonal Office, Delhi.

This issue with the approval of the Competent Authority.

Sd/-

### (K.K.GUPTA)

### CHIEF MANAGER (HR)

### DISTRIBUTION:-

- 2. The Zonal Manager, NPCC Ltd., Delhi Zonal Office, Delhi –w.r.t. his noting endorsement No.336/DZ/103/BTPS/304 dtd.16.9.10.
- 3. All Zonal Managers, NPCC Ltd., -with a request to circulate the same immediately all the Units/Accounts Heads under their control.
- 4. All Divisional Heads, NPCC Ltd., C.O. Faridabad-with a request to circulate the same to all Sectional Heads under them.
- 5. Jt.General Manager (RCE), NPCC Ltd., C.O. Faridabad.
- 6. Sr. Manager (Fin.), NPCC Ltd., C.O. Faridabad.
- 7. Project Manager, CS&W Unit, Faridabad He is requested to provide the place either at erstwhile Northern Zonal Office, Faridabad premises or at CS&W Unit.
- 8. Project Manager, BTPS Unit, Badarpur New Delhi- He is requested to coordinate with the Project Manager CS&W Unit in this connection.
- 9. CVO/CS/SM(L)/Manager(NE/IR/Disc.)/Manager(EE/Policy)/TS-CPF, NPCC Ltd., C.O. Faridabad.

### SPS TO CMD / PS TO D(E), D(F)

#### NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED (A Govt. of India Enterprise) Corporate Office:Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana)

Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019. <u>Ph. 0129-2234760 & 011-26484842</u>

No.500112/Holiday/264

Dated: 05.10.2010.

### OFFICE ORDER No.10/P-50

14<sup>th</sup> October,2010 (Thursday) is, hereby declared as Closed Holiday under Negotiable Instrument Act,1881 on the occasion of Closing Ceremony of the Commonwealth Games-2010, for the NPCC Offices located at Delhi/New Delhi and Faridabad.

This issue w.r.t. DoPT O.M. No.12/7/2009-JCA-2 dtd.7.7.10 & with the approval of the Competent Authority.

Sd/-

### (K.K.GUPTA)

### CHIEF MANAGER (HR)

### DISTRIBUTION:-

- 2. The Zonal Manager, NPCC Ltd., Delhi Zonal Office, Delhi- with a request to circulate the said order to Units located at Delhi/New Delhi under his controller.
- 3. The Company Secretary, NPCC Ltd., Registered Office, Nehru Place, New Delhi.
- 4. All Divisional Heads, NPCC Ltd., C.O. Faridabad-with a request to circulate the same to all Sectional Heads under them.
- 5. Office Notice Board at Corporate Office, Faridabad.

### SPS TO CMD / PS TO D(E), D(F)

#### NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED (A Govt. of India Enterprise) Corporate Office:Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana) Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019.

# Para Phage P

No.500202/P/268

Dated:12.10.2010.

### OFFICE ORDER No.10/P-51

Konkan Railway Tunnel T-3 & T-5 Units (Unit No.349 & Project Nos.1271 & 1272) is, hereby merged with Northern Zonal Office, Reasi (J&K) with the following guidelines, with immediate effect.

- i. Shri Dhram Pal, Dy.Manager (Civil) (E.No.2911)/Project Manager of Konkan Railway Tunnel T-3 & T-5 Units will be responsible for dealing with cases pertaining to both the Units including Arbitration etc.
- ii. Project Manager & Accounts In-charge of Northern Zonal Office, Reasi (J&K) will be the custodian of all the records of the said Units i.e. KRT Units T-3 & T-5.

This issue in supersession of Office order No.NZO/507/204 dtd.04.08.2010 & with the approval of the Competent Authority.

Sd/-**(K.K.GUPTA)** CHIEF MANAGER (HR)

#### DISTRIBUTION:-

- 2. The Zonal Manager, NPCC Ltd., Northern Zonal Office, Reasi (J&K)- with a request to circulate the said order to Units under his controller.
- 3. All Divisional Heads, NPCC Ltd., C.O. Faridabad-with a request to circulate the same to all Sectional Heads under them.
- 4. The Project Manager, NPCC Ltd., Konkan Railway Tunnel T-3 & T-5 Units, Reasi.
- 5. CVO/CS/M(NE)/M(E)/TS-CPF, NPCC Ltd., C.O. Faridabad.

### SPS TO CMD / PS TO D(E), D(F)

Corporate Office:Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana) Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019. Ph. 0129-2234760 & 011-26484842

#### No.500173/Canteen/269

Dated:12.10.2010.

#### OFFICE ORDER No.10/P-52

In supersession of Corporate Office Order No.09/P-20 ref.no.500173/Canteen/13 dtd.16.04.2009, a new Corporate Office Canteen Committee consisting of the following members has been constituted with immediate effect:-

| S.No. | Name (S/Shri/Smt)   | Designation/Division            | Committee<br>Members |
|-------|---------------------|---------------------------------|----------------------|
| 1     | D.B.R. Munshi       | Sr.Manager (M)/ M&P Divn.       | Chairman of the      |
|       |                     |                                 | Committee            |
| 2     | O.P. Pokhriyal      | Dy. Manager(H) / P&A Divn.      | Member               |
| 3     | Indu Bala Rastogi   | Dy.Manager (F)/Finance          | Member               |
|       |                     | Divn.                           |                      |
| 4     | Desh Raj Chowdhary  | Sr.Asstt. Gr.I (P&A)/ P&A Divn. | Member               |
| 5     | Km. Anuradha Mishra | Sr. Asstt. Gr.II/ E & R         | Member               |

The terms of reference of the Committee is as under:-

- Ι. The Committee will meet at least once in a month.
- The Committee will make efforts and ensure to improve the functioning of П. the Canteen as well as quality of foods and rates of items as already fixed.
- III. The Committee will ensure the availability of eatables as per the minimum fixed with the Canteen Contractor.
- IV. The Committee will submit the proposal for extension of Canteen Contract well in time i.e. at least 15 days before the expiry of the previous contract after assessing the overall performance of the Canteen.
- V. If any problem arises in the Canteen, it should be first resolved by involving the Committee Members and if it is beyond the purview of the Canteen Committee written proposal in consonance with all member should be submitted to CM(HR). No individual member will come directly with any problem regarding the Canteen.
- Any complaint of the employees can be recorded in the Complaint VI. Register maintained with Committee Chairman.

This issues with the approval of the Competent Authority.

#### Sd/-(K.K.GUPTA) CHIEF MANAGER (HR)

#### **DISTRIBUTION:-**

- 2. All Committee Members.
- 3. Sr. Manager (F), NPCC Ltd, C.O. Faridabad
- 4. All Divisional Heads, NPCC Ltd., C.O. Faridabad.
- 5. The Canteen Contractor, NPCC Ltd., C.O. Faridabad.
- 6. Notice Board.

#### SPS TO CMD / PS TO D (ENG.)

# NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED

(A Govt. of India Enterprise)

Corporate Office:Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana) Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019. <u>Ph. 0129-2234760 & 011-26484842</u>

No.500202/P/**278** 

Dated:21.10.2010.

### OFFICE ORDER No.10/P-53

Consequent on award of works for 'Maintenance of Ash Slurry Disposal System & Sprinkler System of Stage-II for 2010-11' by N.T.P.C. Talcher Super Thermal Power Station, only Project Number is hereby, allotted for executing the said works under **existing 'Talcher STPP Unit (U.No.181) Deepshikha, Orissa** as detailed below with immediate effect:-

| S.No. | Name of the Work  | Existing UNIT<br>No. | PROJECT NO.<br>ALLOTED |
|-------|---|----------------------|------------------------|
| 1     | Maintenance of Ash Slurry Disposal<br>System & Sprinkler System of Stage-II<br>for 2010-11. | 181                  | 1363                   |

The overall administrative control of the above said works shall be under Zonal Manager, Orissa Zonal Office, Orissa.

This issues with the approval of the Competent Authority.

### Sd/-( K.K.GUPTA ) CHIEF MANAGER (HR)

### DISTRIBUTION:-

- 2. Zonal Manager, NPCC Ltd., Orissa Zonal Office, Orissa with a request to circulate the same to all Project Managers under his control.
- 3. All Divisional Heads, NPCC Ltd., C.O. for information with a request to circulate the same to all Sectional Heads under their control.
- 4. All Zonal Managers, NPCC Ltd., for information with a request to circulate the same to all Project Managers under their control.
- 5. The Project Manager, Talcher STPP Unit, Deepshikha, Orissa.
- 6. CVO/C.S./SM(L)/M(NE/IR/DISC.)/M(EE/POL)/TS-CPF, NPCC Ltd., C.O.

## SPS TO CMD /PS TO D (E) & D(F)

Corporate Office:Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana) Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019. <u>Ph. 0129-2234760 & 011-26484842</u>

### No.500106/Lease/279

Dated:21.10.2010.

-Member

### OFFICE ORDER No.10/P-54

Pursuant to the decision of the Competent Authority, 4 Members Committee comprising of the following Officers is, hereby constituted to visit residence owned by Shri Ravendra Garg, Director (Finance) **at BU-30**, **SFS Flats, Pitampura, New Delhi-110088** for assessment of fair rent for the purpose of providing him Self Lease accommodation with prospective date:-

### COMMITTEE MEMBERS:-

- 1. Shri S. Ravi Sr. Manager (Fin.)
- 2. Shri S.K. Sharda Manager (Civil) / -Technical Member Project Manager, NIHFM Unit, Munirka
- 3. Shri O.P. Pokhriyal Dy. Manager (P&A) Member
- 4. Shri Mahipal Singh Asstt. Manager(I.A.)-Member

### TERMS OF REFERENCE OF THE COMMITTEE:-

- I. The Committee shall consider the area of Flat at BU-30, SFS Flats, Pitampura, New Delhi-110088 owned by Shri Ravendra Garg D(F) i.e. Covered as well as Plinth Areas with sketch including the Rooms & other areas etc. to be utilized by him for the purpose of residence with respect to the approved Plan of the Flat & its letter of allotment and possession certificate etc. & submit the copies of all necessary documents with respect to the said Flat along with the report.
- II. Assess the Fair Market Rates prevailing in the area where Flat is situated.
- III. Assessment of Rent in accordance with the market rates prevailing in that areas.
- iii. The Committee will submit its report duly signed by all the Committee Members within **15 Days from the date of issue of the order to CM (HR)**.

This issue with the approval of the Competent Authority.

Sd/-**(K.K.GUPTA)** CHIEF MANAGER (HR)

#### DISTRIBUTION:-

2. All the Officers concerned.

3. The Zonal Manager, NPCC Ltd., Delhi Zonal Office, Delhi.

### SPS TO CMD / PS TO D(E) & D(F)

#### NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED (A Govt. of India Enterprise) Corporate Office:Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana) Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019. <u>Ph. 0129-2234760 & 011-26484842</u>

#### Ref. No.500137/DA/10/2010/WM/55

Dated:22.10.2010.

#### OFFICE ORDER No.10/P-55

Approval of the Competent Authority is, hereby, conveyed to the sanction of Increase of Industrial Dearness Allowance **w.e.f. 01.10.2010** in accordance with DPE OM No. 2(50)/86-DPE(WC)-GL-XXI /2010 dated  $18^{\text{TH}}$  October,2010 to the Workmen who have opted for the wage scale of the settlement dated 19.07.96, 11.10.96 and 22.11.96

#### 1. **D.A. w.e.f. 01.10.2010**

| iii) | DA at AICPI 4033                               | Rs. 6655.75 |  |
|------|--|-------------|--|
|      | increase of <b>138 points</b> .                |             |  |
| iii) | Neutralization @ Rs.2/-<br>per point shift for | Rs. 276.00  |  |
| i)   | DA at AICPI 3895                               | Rs. 6379.75 |  |

The increase in DA will be effective **w.e.f. 01.10.2010**.

This issues with the approval of the Competent Authority.

Sd/-

### **(P.K.NARULA )** DY. GENERAL MANAGER (P&A)

#### Distribution:-

- 2. Sr.Manager (F), NPCC Ltd., C.O. Faridabad.
- 3. All Zonal Managers, NPCC Ltd., with a request to circulate this Order to all the Units under their control.
- 4. CVO/CS/SM(L)/CS/M(NE)/M(EE)/M(IR)/TS(CPF), NPCC Ltd., C.O. Faridabad.
- 5. All Divisional Heads, C.O. Faridabad.

#### SPS TO CMD/PS-D(ENGG.)/D (FIN.)

### NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED (A Govt. of India Enterprise) Corporate Office:Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana) Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019.

Ph. 0129-2234760 & 011-26484842

NO. 500137/IDA/DA/10/2010/283

Dated.22.10.2010.

### OFFICE ORDER No.10/P-56

Approval of the Competent Authority is, hereby, conveyed to the sanction of increase of Dearness Allowance to the employees borne on **IDA Pay Scales** (whose pay scales were revised w.e.f. 01.01.1997 vide C.O. Order No.500137/IDA/798 dtd. 09.08.2002.) in accordance with DPE's **O.M.** No.2(9)/2000-DPE (WC)GL-XX/2010 dated 18<sup>th</sup> October,2010 & subsequent modification vide O.M. of even number dtd.02.08.2010, the increased rate of Dearness Allowance with effect from 01.10.2010 shall be as under :-

| Effective  | Average of | Revised D.A. Rates ( %) |  |
|------------|------------|-------------------------|--|
| Date       | AICPI      | (Increased)             |  |
| 01.10.2010 | 4033       | 136.1%                  |  |

This issues with the approval of the Competent Authority.

Sd/-(P.K.NARULA ) DY. GENERAL MANAGER (P&A)

### Distribution:-

- 2. Sr.Manager (F), NPCC Ltd., C.O. Faridabad.
- 3. All Zonal Managers, NPCC Ltd., with a request to circulate this Order to all the Units under their control.
- 4. CVO/CS/SM(L)/CS/M(NE)/M(EE)/M(IR)/TS(CPF),NPCC Ltd., C.O. Faridabad.
- 5. All Divisional Heads, C.O. Faridabad.

### SPS TO CMD/PS-D(ENGG.)/D (FIN.)

### NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED

(A Govt. of India Enterprise)

Corporate Office:Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana) Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019. <u>Ph. 0129-2234760 & 011-26484842</u>

No.500202/P/**285** 

Dated:22.10.2010.

### OFFICE ORDER No.10/P-57

Consequent on award of works for 'Construction of Building for Regional Centre of Indira Gandhi National Open University at Patna' by IGNOU, Maidan Garhi, New Delhi-68, a new Unit is, hereby set up by allotting Unit & Project No. for executing the said works as detailed below, with immediate effect:-

| S.No. | Name of the Unit  | UNIT No.<br>Allotted | PROJECT NO.<br>Allotted |
|-------|---|----------------------|-------------------------|
| 1     | INDIRA GANDHI NATIONAL OPEN<br>UNIVERSITY (IGNOU) , PATNA | 412                  | 1364                    |

The overall administrative control of the above said works shall be under Zonal Manager, Bihar Zone, Patna.

This issues with the approval of the Competent Authority.

#### Sd/-(P.K.NARULA) DY. GENERAL MANAGER (P&A)

### DISTRIBUTION:-

- 2. Zonal Manager, NPCC Ltd., Bihar Zonal Office, Patna with a request to circulate the same to all Project Managers under his control.
- 3. All Divisional Heads, NPCC Ltd., C.O. for information with a request to circulate the same to all Sectional Heads under their control.
- 4. All Zonal Managers, NPCC Ltd., for information with a request to circulate the same to all Project Managers under their control.
- 5. The Project Manager, IGNOU, Patna Unit- request to inform the unit address for circulation.
- 6. CVO/C.S./SM(L)/M(NE/IR/DISC.)/M(EE/POL)/TS-CPF, NPCC Ltd., C.O.

### SPS TO CMD /PS TO D (E) & D(F)

#### NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED (A GOVT. OF INDIA ENTERPRISE) PLOT NO. 67-68, SECTOR-25, FARIDABAD (HARYANA) CORPORATE OFFICE

#### Ref: No. 500278/SG

Dated 11<sup>th</sup> Nov., 2010

#### OFFICE ORDER

In part modification of office order no. 500278/SG dated 12<sup>th</sup> March, 2010, the Staff Redressal Grievance Committee is, hereby, reconstituted comprising of the following members with immediate effect.

| S.No. | Name (S/Shri)     | Official Designation | SRGC Member        |
|-------|-------------------|----------------------|--------------------|
| 1.    | K.K. Gupta        | Chief Manager (HR)   | Director Grievance |
| 2.    | K.K. Sharma       | Jt. General Manager  | Member             |
| 3.    | Chitrasen Sahukar | Sr. Manager (F)      | Member             |
| 4.    | R.K. Jain         | Manager (P&A)        | Member Secretary   |

This is issued with the approval of the Competent Authority.

Sd/-(R.K. JAIN) MANAGER (P&A)

#### **DISTRIBUTION:-**

- 1. Shri D.K. Banerjee, Director (Public/Staff Grievances), MOWR, Shram Shakti Bhawan, Rafi Marg, New Delhi.
- 2. Shri K.K. Gupta, CM(HR), NPCC Limited, Corporate Office.
- 3. Shri K.K. Sharma, Jt. General Manager, NPCC Limited, Corporate Office.
- 4. Shri Chitrasen Sahukar, Sr.Manager (F), NPCC Limited, Corporate Office.
- 5. Shri R.K. Jain, Manager (P&A), NPCC Limited, Corporate Office.
- 6. All Zonal Managers, NPCC Limited. Please circulate the same all the Units under your control.
- 7. All Divisional Heads, NPCC Limited, Corporate Office.

### SPS to CMD/PS To D(E)/D(F)

#### NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED (A GOVT. OF INDIA ENTERPRISE) PLOT NO. 67-68, SECTOR-25, FARIDABAD (HARYANA) CORPORATE OFFICE

Ref: No. 500278/PG

Dated 11<sup>th</sup> Nov., 2010

#### **OFFICE ORDER**

In part modification of office order no. 500278/PG dated 12<sup>th</sup> March, 2010, the Public Redressal Grievance Committee is, hereby, reconstituted comprising of the following members with immediate effect.

| S.No. | Name (S/Shri)     | Official Designation | PRGC Member      |
|-------|-------------------|----------------------|------------------|
| 1.    | K.K. Sharma       | Jt. General Manager  | Director (PG)    |
| 2.    | Chitrasen Sahukar | Sr. Manager (F)      | Member           |
| 3.    | A.K. Bagri        | Manager )L)          | Member           |
| 4.    | Mrs. Rekha Ghuman | Manager (P&A)        | Member Secretary |

This is issued with the approval of the Competent Authority.

Sd/-(R.K. JAIN) MANAGER (P&A)

#### DISTRIBUTION:-

- 1. Shri D.K. Banerjee, Director (Public/Staff Grievances), MOWR, Shram Shakti Bhawan, Rafi Marg, New Delhi.
- 2. Shri K.K. Sharma, Jt. General Manager, NPCC Limited, Corporate Office.
- 3. Shri Chitrasen Sahukar, Sr.Manager (F), NPCC Limited, Corporate Office.
- 4. Shri A.K. Bagri, Manager (L), NPCC Limited, Corporate Office.
- 5. Mrs. Rekha Ghuman, Manager (P&A), NPCC Limited, Corporate Office.
- 6. All Zonal Managers, NPCC Limited. Please circulate the same all the Units under your control.
- 7. All Divisional Heads, NPCC Limited, Corporate Office.

#### SPS to CMD/PS To D(E)/D(F)